

Appendix H

References

References

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Appendix I

Barr Field Audit Program – Field Audit Checklist

BARR ENGINEERING COMPANY
FIELD AUDIT PROGRAM

FIELD AUDIT CHECKLIST

Site/Project Number: _____

Date of Audit: _____

Field Personnel

Name

Title

Auditing Personnel

Name

Title

1.0 Advance Preparation for Sampling

A. Coordination

1. Does MPCA or client need notification of sampling at this site
Was that completed? _____
2. Were appropriate sample containers obtained from the laboratory? _____
3. Were sample containers received in good condition? _____

B. Purging and Samping Equipment

The Barr Engineering Company Field Work Check Lists provides a comprehensive overview of the items necessary for successful field event. Sections include: project reference material, miscellaneous tools and supplies, transportation, pumps, bailers, power supplies, documentation and labeling, decontamination, health and safety, other personal gear.

Has a Field Work Check List been completed for the event? _____

If no field work check list was completed, does the field technician have all the proper equipment to perform proper groundwater sampling operations based on the project specific requirements? _____

2.0 Preliminary Field Work

A. Water Level Measurements

1. Was the water level read to the nearest 0.01 foot? _____
2. Was a product interface probe necessary to measure LNAPL or DNAPL? _____
3. Was the water level recorded on the Field Log Data Sheet? _____
4. Was the water level verified with a second reading? _____
5. Was the water level marker decontaminated appropriately? _____

11. Were decontamination procedures for non-dedicated equipment employed? _____

B. Sample Collection

1. Was a clean bailer and line used for sample collection? _____

2. Was the bailer slowly lowered into the well (minimizing aeration)? _____

3. Was the sampling completed “in-line” using dedicated equipment? _____

4. Were vehicles or generator running during sample collection? _____

5. Were the vehicles or generators downwind from the monitoring point? _____

5. Were new sampling gloves worn at the time of collection? _____

6. Were dirty gloves replaced as necessary? _____

7. Were containers filled in the correct order?
(i.e., volatiles, semivolatiles, metals, general chemical) _____

8. Were samples filtered as necessary (0.45 micron)? _____

9. Were in-line filtered employed for dedicated wells? _____

10. Was a chain-of-custody completed at the monitoring point? _____

11. Were field QA/QC samples collected as required? _____

12. Were samples placed for “storage” within an acceptable time-frame and on ice (@4oC)? _____

13. Was all non-dedicated or disposable sampling equipment decontaminated as required? _____

Comments:

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